

## APPLICATION FORM- ANNEXURE A

Application for Lanka IOC Petrol / Diesel Retail Outlet Dealership at \_\_\_\_\_

1	Name		Photo
2	In case of Partnership, names of other applicants (Names)		
3	Address		
4	E-mail ID		
5	Telephone		Mobile
6	Nationality		ID No
7	Date of Birth		
8	Educational Qualification		
9	Location of the Site		
10	Town		District
a	Site Frontage in Feet		Depth in Feet
b	Name of the land owner / Lessee		
11	Serial Number of Location against which application is being made		
<p>I / We _____ here by certify that the information given above is true to the best of my / our knowledge and belief. I / We have not been convicted for any criminal offence. I / We also fully understand that provision of wrong information / suppression of facts will disqualify me / us from being considered for dealership.</p>			
	Place		Date
<p>SIGNATURE OF APPLICANT</p>			

## CHECK LIST OF DOCUMENTS TO BE SUBMITTED – ANNEXURE B

S.N .	Document Particulars	Submitted
		Yes / No/ NA
1	Complete Filled Application Format with signature and photograph (with signature on photograph)	
2	Affidavit in Annexure 'C' of advertisement on Rs 25/- stamp paper signed before Justice of Peace/ Commissioner for Oaths	
3	Attested copy of Certificate regarding SriLankan Nationality	
4	Attested copy of Certificate regarding Age	
5	Attested copy of Certificate regarding Educational Qualification	
6	Copy of Title Deed of land	
7	Copy of Survey Plan of Land duly approved by Local Municipal authority	
8	Copy of Street Line Certificate	
9	Consent letter from the landowner, in case land does not belong to the applicant	
10	Proof of relationship between applicant and landowner, in case land does not belong to the applicant	
11	Consent letter from other landowners, in case of joint ownership of land	
12	Detailed Business Plan for RO dealership	
13	(a) For Limited Companies/ Co-operative Society - Authority letter / resolution specifying name of authorised person	
	(b) For Limited Companies/ Co-operative Society -Attested copy of Registration certificate from competent authority	
	(c) For Limited Companies/ Co-operative Society - Attested copies of audited profit and loss account statement for the preceding 3 financial years	
14	Sketch of the land showing adjoining plot of land	
15	Documents regarding capability to provide finance -	
	(a) Valuation report from Govt. approved valuer of owned property	
	(b) Details of Fixed deposit/saving account etc	
	(c) Documentary Proof for Gross Income during last financial year.	
16	Any other document	
	<b>Total Number of Pages</b>	

Date: \_\_\_\_\_

Signature of applicant \_\_\_\_\_

**A F F I D A V I T - A N N E X U R E - C**

I \_\_\_\_\_(full name), holder of National Identity Card No. .... / Sri Lanka Passport No..... ) of No.....(address)..... in the Republic of Sri Lanka, do hereby sincerely and truly declare affirm and state as follows :-

1. I am the affirmant above-named.
2. I am ..... years of age
3. I have applied to the Lanka IOC PLC for dealership of a petrol shed pursuant to the advertisement published in the .....(newspaper)..... dated .....
4. I have not been convicted of any criminal offence and there is no pending prosecution or other proceedings against me in connection with any such criminal offence
5. I am the owner of premises bearing Assessment No. .... / the allotment of land marked Lot..... on Plan No..... dated ..... made by ..... Licensed Surveyor of the land called ..... situated at ..... in the District of ....., containing in extent ..... on which I intend to set up the Petrol Shed

*(in case the land does not belong to the Applicant, the following paragraph may be included in place of paragraph 5 above)*

“..... of ..... is the owner of Premises bearing Assessment No. .... / the allotment of land marked Lot ..... on Plan No..... dated ..... made by ..... Licensed Surveyor of the land called ..... situated at ..... in the District of ....., containing in extent ....., of which property I undertake to obtain a conveyance/ lease in my favour for the purpose above stated”

Declared and affirmed )  
to at \_\_\_\_\_ on this..... )  
day of .....200... )

Before me

Justice of the Peace/Commissioner for Oaths

- On Rs 25/- stamp paper signed before Justice of Peace/ Commissioner of Oath