**DATE:**

**Application form for Servo Lube Distributor for… …….(area)**

From:

----------------------------------------

**Photograph** (Passport size, not more than 6 months old)

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Senior Vice President (Lube Marketing & Production), Lanka IOC PLC

Level 20, West Tower

World Trade Centre, Echelon Square Colombo-01

Sri Lanka Dear Sir,

# Sub: Request for Appointment as Servo Lube Distributor

I/We hereby apply to be considered as a Servo Lube Distributor for…………………………… (area)

In the name of .

I/We hereby certify that I/We qualify for appointment and submit the following information. We will provide supporting documents in support of my/our candidature as and when asked for:

|  |  |  |
| --- | --- | --- |
| 1 | **NAME (BLOCK LETTERS)** |  |
|  | **Address;** |  |
| **If Limited Company/ Co-operative Society, No. of Years of Operation** |  |

|  |  |  |
| --- | --- | --- |
|  |  |  |
| 2 | **Citizenship:** |  |
| 3456 | **Names of Directors:** |  |
| **Nature of firm:** |  |
| Individual/Proprietorship |  |
| Partnership |  |
| Registered Co-Operative society |  |
| Limited Company |  |
| **Nature of Business engaged in;** |  |
| **Annual turnover:** | Year 2019-20 (in Million Rs ) |  |
| Year 2018-19 (in Million Rs) |  |
| 7 | **Details of Investment party is willing to make (Please**  |  | Rs 1 million |  | 6. | Rs 6 million |  |
|  | Rs 2 million |  | 7. | Rs 7 million |  |
|  | Rs 3 million |  | 8. | Rs 8 million |  |
|  | Rs 4 million |  | 9. | Rs 9 million |  |
|  | Rs 5 million |  | 10. | Rs 10 million |  |
| 8 | **Details of warehouse space available and offered** |
|  |
| Address |  |
| In case of Godowna. Covered area Sq. Ft. |  |
| b. Open area Sq. Ft. |  |
| c. Total area Sq. Ft. |  |
| 9 | **Details of Delivery Vehicles** |  |

|  |  |
| --- | --- |
| 10 | **Details of Sales persons :** |
| **No. of Persons on Rolls** |  |
|  | Sales person 1 | Sales person 2 | Sales person 3 |
| Name |  |  |  |
| Age |  |  |  |
| Qualifications |  |  |  |
| Length of Service Yrs. |  |  |  |
|  |  |  |  |
| 11 | **Availability of Infrastructure**: |
| a. Fixed line telephone (Yes / No) | Tel No. |
| b. Mobile | Mobile No: |
| c. PC (Configuration, Make / Brand) |  |
| d. E-mail address. |  |
|  |
| 12 | **Source of Funds (In Rs) :** |
| Own Fund |  |
| Loans |  |
|  |
|  |
| 13 | **Any other information related to working as Lube Distributor** |  |
| 14 | **Business Plan for Servo market and Sales Volume Commitment (pl attach separate sheet if necessary)** |  |

*Proof of documents attached or information furnished with the application to be produced in original whenever asked for.*

**DECLARATION:**

I/We hereby certify that the

information furnished above is true to my/our knowledge. Any wrong information/suppression of facts will disqualify me/us from being considered for the Servo Stockistship.

Place: Signature:

Date: Name in Block Letters:

Address: Rubber Stamp:

Tel. No.: