

Tender No: LIOC/Lube/CFA/2024

**TENDER FOR APPOINTMENT OF CARRYING & FORWARDING AGENTS (CFA) AT  
COLOMBO, SRI LANKA FOR LUBRICANTS & GREASE**

**CORRIGENDUM & MINUTES OF PRE-BID CONFERENCE HELD AT LIOC ON 12.12.2023**

**Those Present:**

**Lanka IOC PLC**

*Mr. Lakmina Thilina, AM - Lube Operations*

**Bidder's Representatives**

1. M/s John Keells Logistics Pvt Ltd
2. M/s Aitken Spence Logistics
3. M/s Kerry Logistics
4. M/s D P Logistics Pvt Ltd
5. M/s Spectra Logistics

**Corrigendum and Query by Bidder's & Answers**

<b>Queries &amp; Clarification</b>	
1.	Area requirement, Lubricants and Grease – 20,000 sqft Pallet position requirement – 1200 (Approximately 450 Pallet position for storage of Drums and remaining for storage of cartons & pails).
2.	Volume Handled Lubricants and Grease - Expected monthly off take 250-300 KL per month & expected volume to be stored by CFA 600 KL. (Approximately 300 KL of materials are packed in 210 lit Drums and remaining materials are packed in cartons & pails) The above figures are indicative and subject to change depending upon the requirement during the contract period.
3.	Transportation applicable for distribution of Lubricants and Grease all over the country subject to 60% variation of LAD (fuel) price. Number of distribution points (approx.) – Currently 400 locations and it will be increase in future.
4.	Product Storage Racking System – Refer the attached images. The gap between two layers will be minimum 1.5 meters
5.	Price Bid (Charges) - Fixed charges and Service charges will be applicable for the contract as per the clarification given on the tender SECTION IV clause no 36. No additional payment like Overtime, bulking of products, Re-painting of drums, etc., will not be paid by the LIOC (less than 1% of the sales volume) Conditional offers are not accepted
6.	ERP system – SAP login will be providing by LIOC. Other infrastructure facilities should be provide by the operator. <b>IPVPN connectivity</b> is required for link the system.
7.	Contract period should be 5 years with maximum three years extension with mutual consent in line with the agreement
8.	Evaluation of tenders (L1 Criteria) as per the tender condition of SECTION IV clause no 42

9. Submission of Tenders Document

Bids shall be submitted Lubricants and Grease / Bitumen CFA tender separately in two parts in sealed envelopes superscribed with the Tender Number for Techno Commercial Bid (Unpriced) and Price Bid. Tender documents shall be submitted only in the prescribed tender schedule form supplied by LIOC or downloaded from our website.

Part-I: Techno-Commercial Bid (Unpriced) complete with technical and commercial details other than prices. The original instrument for EMD shall be enclosed with the Techno-Commercial Bid. (Envelope-A).

Part-II: Price Bid complete with full price details only. Do not write deviations or conditions in Price Bid (Envelope-B).

The two sealed envelopes containing part I & II of bids separately, should be enclosed in a common cover duly sealed and superscribed with Tender No. (Envelope-C) and should reach the below address by before closing time.

SVP - Lubes (M&P),  
Lanka IOC PLC,  
Level 20, West Tower,  
World Trade Center,  
Echelon Square,  
Colombo -01.

It shall be the bidders' responsibility to ensure that the tender documents are submit before the due date & time will.

10. Transportation

The contractor must have the ability to arrange transportation in the entire Island in mix of covered vehicles with a net carrying capacity of 45 MT.

It should include **minimum 3 number of hydraulic ramp mounted lorries** to avoid damage/dent of the barrel at the customer point.

The approximate delivery quantity is 250 - 300 KL per month.

Product Storage Racking System

